



STATE OF HAWAII
DEPARTMENT OF THE ATTORNEY GENERAL
425 QUEEN STREET
HONOLULU, HAWAII 96813

CRIMINAL JUSTICE PLANNING SPECIALIST

Exempt from civil service, temporary, full-time.
Hawaii State Government Benefits.

Description: Contract management of federal and state crime grant programs; development of comprehensive criminal justice plans; liaison between federal, state, county, and non-governmental agencies involved in the criminal justice system.

Requirements: Bachelor's degree from an accredited university or college. Three years paid experience in human service or criminal justice programs with experience in at least two of the following areas: program/project administration, program development or planning (needs assessment, problem identification, analysis, recommendations), grant management. Computer competency; good analytical, writing, organization, communication, and people skills required.

Your resumé should clearly show your employment dates and a complete description of duties and responsibilities in each of your positions which involved:

- Human service or criminal justice programs,
- Program/project administration,
- Program development or planning,
- Grant management.

Salary range: \$62,004 to \$64,476 annually, pending qualifications of applicant.

To apply: Send cover letter, resumé, salary requirements, and completed Application for Exempt Employment, postmarked no later than Friday, October 9, 2020 to:

Department of the Attorney General
Crime Prevention and Justice Assistance Division
235 South Beretania Street, Suite 401
Honolulu, Hawaii 96813

(No phone calls, please)
An Equal Opportunity Employer

The application can be found online at:

https://ag.hawaii.gov/wp-content/uploads/2020/02/278_ATG_7.2018-HR-Fillable-v1.pdf